

# APPLICATION TO TRANSFER DEPARTMENTAL MAJOR

Princeton, NJ 08544

A junior may transfer from one department to another only with the consent of the appropriate department and with the approval of the Committee on Examinations and Standing. Such transfers are normally not possible after the beginning of the second term of junior year. If allowed to transfer, a student must meet all the requirements set for members of the same class in the department to which he or she transfers.

1. Name \_\_\_\_\_ Class \_\_\_\_\_

Campus address \_\_\_\_\_ Frist mailbox # \_\_\_\_\_

Campus phone \_\_\_\_\_ PUID \_\_\_\_\_

2. Current department \_\_\_\_\_

3. Department applied to \_\_\_\_\_

4. Brief statement of reasons for seeking transfer:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_

Signed \_\_\_\_\_  
(Student's signature)

5. Acknowledgement of director of undergraduate studies in **CURRENT** department:

Date \_\_\_\_\_

Signed \_\_\_\_\_  
(Current director of undergraduate studies' signature)

**PLEASE COMPLETE REVERSE SIDE AND RETURN FORM TO **YOUR COLLEGE OFFICE****

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## ACTION OF THE DEAN OF THE COLLEGE:

Approved

Disapproved

Date \_\_\_\_\_

Signed \_\_\_\_\_  
(Dean's signature)

**MUST BE COMPLETED BY STUDENT AND NEW DIRECTOR OF UNDERGRADUATE STUDIES**

6. Prerequisites for new department which you have previously completed or in which you are currently enrolled:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Courses to be counted as departmentals which you have previously completed or in which you are currently enrolled:

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

7. Proposed course schedule to fulfill University and departmental requirements:

List all courses needed to fulfill remaining departmental, University distribution, and language requirements in the terms in which you plan to complete them.

**Junior Year**

Fall

Spring

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Senior Year**

Fall

Spring

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

8. Approval of departmental representative in **NEW** department:

Schedule of completion of Junior Independent Work: (Director of undergraduate studies should check appropriate options.)

1. Regular schedule for Fall? Yes \_\_\_\_\_ No \_\_\_\_\_      Spring? Yes \_\_\_\_\_ No \_\_\_\_\_
2. Fall term JIW from former department meets the requirements of new department?  
Yes \_\_\_\_\_ No \_\_\_\_\_.
3. Extension for fall term JIW recommended? Yes \_\_\_\_\_ No \_\_\_\_\_      Spring? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, suggested completion date \_\_\_\_\_  
(All extensions on Independent Work must be approved by the dean to be official.)

Date \_\_\_\_\_      Signed \_\_\_\_\_  
(New director of undergraduate studies' signature)